



Southland Data Processing
Employer Solutions with you in mind.

CHEAT SHEET.

IMPORTANT DATES TO START 2023

JANUARY	
Monday, January 2	<ul style="list-style-type: none"> SDP closed (Federal holiday) in observance of New Year's Day see holiday schedule for processing deadlines. Minimum wage increases apply.
Friday, January 6	Deadline to submit any adjustment and correction requests for 2022 W-2s and returns. Any corrections requested <i>after January 6, 2023</i> will require amendments and will not be processed <i>until February 3, 2023</i> .
Friday, January 13	Deadline to submit 1099 information to SDP.
Thursday, January 26	Final shipment of W-2s. Our team will be working hard to prepare. Please note that our payroll team will only be able to track the status of W-2 packages after <i>January 26, 2023</i> . Because we are printing, packaging, and shipping around the clock, we cannot make exceptions to accommodate expedited shipping requests.
Tuesday, January 31	Deadline to furnish W-2s, 1099s.
FEBRUARY	
Friday, February 3	SDP will begin accepting W-2 correction requests. Please allow 21 business days to produce updated tax return copies. Processing time for amended returns can vary by agency. Since re-opening after COVID shut downs, the average IRS processing time has been between 12-16 MONTHS.
Friday, February 10	Deadline to complete ACA validation to ensure postmark 1095-C forms to employees by IRS due date.